



MAJLIS  
KHUDDAMUL  
AHMADIYYA  
CANADA



# REFRESHER COURSE PACKAGE

2023-2024



*Theme of the Year:*  
**RIGHTS OF MANKIND**

حقوق العباد



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# MAJLIS KHUDDAMUL AHMADIYYA CANADA

## **Aims & Objectives of Khuddamul Ahmadiyya**

To train and educate its members, including Atfālul Ahmadiyya, in true Islamic ways, to inculcate in them the love of Allah and of Hazrat Khataman Nabiyyin Muhammad Mustafa<sup>sa</sup>, the spirit of serving Islam, the country, mankind, and strive for their welfare.

## **Duties of the Members**

- Every member will obey the instructions given by Majlis Shūrā, Majlis ‘Āmila and all the office bearers of the Majlis Khuddāmul Ahmadiyya.
- They will meet the financial requirements of the Majlis as needed.
- They will regularly put into practice the *Lāh’e ‘Āmal* (Constitution) published by the Majlis.
- On failing to discharge their duties pertaining to the Majlis, they shall accept with full sincerity the reformatory measure suggested for them.

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# Department of A'itemād

## Majlis Level

- **‘Āmila Meetings:**

- ‘Āmila meetings must be held at least once a month.
- Mu'tamid Majlis should consult with Qaid Majlis and share the agenda and meeting date at least one week in advance.
- ‘Āmila Meeting attendance must be at least 50% of the total ‘Āmila members.
- ‘Āmila meeting agenda should include review of past events, planning of the upcoming events, monthly report & Saiq form data and discussions on self-reformation of Khuddām of the Majlis.

- **Ijlas ‘Ām:**

- Conduct an Ijlas ‘Ām every month.
- The prospective dates of Ijlas ‘Ām should be shared for the whole year in advance.
- Other than National Ijlas ‘Ām topics, Majlis can choose topics/subjects/presentations based on their local challenges.
- All Khuddām should be given a chance to recite Tilawat, Nazm, translation or do presentations at least once a year.
- Attendance of the Ijlas ‘Ām should be at least 50% of the total Tajnid.

- **Monthly Reports:**

- Monthly reports must be submitted by the 5th of every month.
- 100% Majalis reports should be submitted.

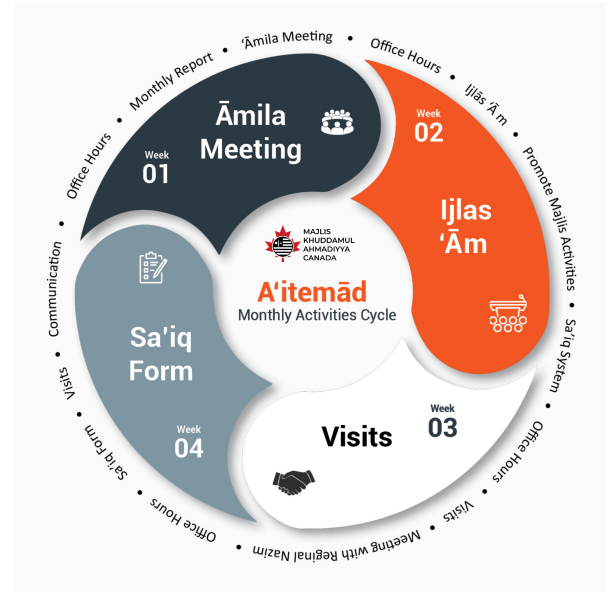
- **Saiq Forms:**

- Mu'tamid with the assistance of Nāzim Tajnid should strive to get at least 50% of the Saiq Forms completed every month.

- **Inventory:**

- Mu'tamid should keep all the inventory of the Majlis in check and coordinate with Muhasib in this regard.

- **Alm In'ami Basic Criteria Standard must be followed** (see criteria in package)



## Regional Level

- Regional Mu'tamid should have monthly meetings with local Majalis Mu'tamidin to train and guide them.
- Regional 'Āmila meeting must be conducted every month
- Regional Ijtimā:
  - Conduct Regional Ijtimā as per the MKAC Calendar of Events.
- National Assistance & Coordination:
  - Help/Assist and Coordinate between Majlis and Markaz for requests, activities and programs such as Majlis Shūrā, National Ijtimā' and coordination of visits by Markaz representatives to Local Majālis. (Region to coordinate with Markaz for 4 visits to Majlis - 2 visits for Majalis in Western Canada)
- Assist in Majlis activities and programs such as Ijlas 'Ām, Ijtimā' etc.
- Monthly Reports:
  - Monthly reports must be submitted by the 10th of every month.
  - 100% regional reports should be submitted.

## National Level

- Hold meetings with Regional Mu'tamidin every month
- Quarterly meetings with Regional and Local Mu'tamidin
- Focus on the training and guidance of office bearers on Regional & Local level. e.g. using official email accounts, etc.
- Yearly Ijlas 'Ām packages will be sent to Majalis during November 2023, along with comprehensive guidelines for conducting meetings, Ijlasat 'Ām, Ijtimā, budget planning, and duty allocation. Coordinate with Talim and Tarbiyat for content of the Ijlas 'Ām packages.
- Saiq Form Report data will be visualized for Majalis & Regions, making it more accessible and understandable for both Majalis and Regions.
- The MKAC Calendar will be made and shared after the Jamā'at Calendar is shared.
- Coordinate with Muawin Sadr Properties and Muhasib to ensure proper maintenance of inventory and the four Majlis properties in Canada: Al-Khidmat, Baitul Ata, Sarai Khidmat (29 Mahmood) and Baitul Nasir (19 Bashir).
- Coordination with Muawin Sadr Diyafat for good housekeeping and hospitality.
- Announcements for Majalis awards on a quarterly basis.
- Monthly Reports: Compile and review reports for the report to Huzoor Anwar (aa) by 15th of the month.
- Office hours for NMA members (every Mondays, Tuesdays, and Thursdays)
- Naib Sadran and Qaidin Ilaqa meetings every Saturday morning after Fajr.
- Regions should be encouraged to have weekly office hours
- Conduct mid-year reviews



## Department of Atfāl

\*\*Atfal will have their separate Refresher Course Package



# Department of Tarbiyat

#	Initiative/ Theme	Period	Implementation
1	<b>Implementation of approved Shura proposals</b> (2021-2023)	Nov – Oct	All
2	<b>Fajr40 – 40 Days self reformation challenge</b>	Nov 20 – Dec 31	Majlis
3	<b>Tahajjud – 10 Days new year resolution</b>	Jan 1 – Jan 10	Majlis
4	<b>Salat &amp; Brotherhood</b>	Jan 12 – Oct (weekly)	Majlis
5	<b>Quran Quest – 40 Days self reformation challenge</b>	Feb 20 – March 31	Majlis
6	<b>Uswa Hasana – 40 Days self reformation challenge</b>	April 20 – May 31	Majlis
7	<b>Call of the Imam – 3 takeaways/Friday Sermon</b>	Nov – Oct (weekly)	National/Region
8	<b>Salat 101 – Train the trainers</b>	Nov – Jan	National (Regional basis)

## Majlis Level

- Local Nāzim Tarbiyat should introduce practical measures to assist and keep track of Khuddām participating in the following Tarbiyat activities & report them to National Markaz through monthly reports [\(Shura recommendation #1 -2021\)](#)

Offering Five Daily Prayers	Attending Friday Prayers Regularly	Listening to Friday Sermons
Writing Letters to Beloved Huzoor Anwar (may Allah be his Helper)		Watching MTA on a Regular Basis

- There will be **six Ashrajat Salat** celebrated with the collaboration of Jamā'at Tarbiyat Department as per Huzoor Anwar's (May Allah be his Helper) guidance
- Tarbiyat Nāzimīn should strive to develop personal relationships with all local 'Āmila members for effective implementation of various challenges and Tarbiyat campaigns
- Qaid Majlis and Nāzim Tarbiyat along with other 'Āmila members will visit all their non-'Āmila members in the month of November. Nāzim Tarbiyat will keep track of the activity and will report to National Markaz as to how many Khuddām were met in total
- Confidential one-on-one counseling sessions to be done by trained personnel including *(but not limited to)* Local Murabbī Silsila for Khuddām/Atfāl who need help. This is expected to be supported by effective attendance of Qaid Majlis at the local Islahi Committee Meetings to understand challenges reported by households
- Nāzim Tarbiyat should organize quarterly Q/A sessions within the Majlis at the end of the Ijlas 'Ām, where Khuddām have the option to ask questions (submitted in advance as well with an option to remain anonymous). It will be ensured that at least one Murabbī Silsila is part of such panels

## Regional Level

- Regional Nāzim Tarbiyat should hold at least one meeting with his local Nāzimīn every month. The Regional Nāzimīn are expected to train and mentor local Nāzimīn and provide them full support to accomplish their goals provided in this year's plan. Review local Nāzimīn's monthly reports with them on a one-on-one basis
- Ensure timely communication of National initiatives to local Nāzimīn, follow-ups and reporting
- Assist Majalis in reducing the number of inactive Khuddām (do not disturb, unknown) by 10% over the year (1% monthly)
- Regional Nāzimīn should organize *Sohbat Sālihīn (Company of the Righteous)* sessions with elderly and scholars of Jamā'at once every quarter

## National Level

- The Department of Tarbiyat on priority basis will work towards the implementation of the following approved Shura proposals (refer to appendix 1 for details):
  - (i) Promotion of Islamic Lifestyles and Safeguarding of Youth (2023)
  - (ii) Establishing a Living Connection with God (Ta'alluq Bi-Allah) (2021)
  - (iii) Keeping Young Khuddām attached to Nizam Jamā'at (2021)
- The Department will introduce three 40-day challenges during the year in an attempt to inculcate lifestyle changes for self-reformation, namely: Fajr40, Qur'an Quest, and Uswa Hasana. Khuddām completing these challenges will be recognized through certificates and prizes.
- The Department will assist Majalis via Regions to establish an annual calendar for weekly Salat & Brotherhood evenings, provide guidance around the format and structure of these sessions, and monitor the attendance on a weekly basis. Majalis are encouraged to combine this with short Ta'limi/ Tarbiyati/ Tablighi sessions.
- The Department will share 3 takeaways on a weekly basis following the Friday Sermon of Beloved Huzoor Anwar<sup>ABA</sup> along with other efforts to increase the number of Khuddām listening to the Live Friday Sermons
- The Department will organize training for office bearers to understand the meaning and relevance of Salat (Salat 101) in engaging ways, in a train the trainer format, so that the trainers can organize these sessions locally
- The Department will review, on a monthly basis, Saiq form statistics and take appropriate actions through regions based on data insights, prioritizing self-reformation/Tarbiyat essentials for office bearers at all levels
- Tarbiyat Content: The National department will produce a booklet, produce video series (in collaboration with MKAC studios), conduct webinars, and promote existing content which will cover themes such as:  
Promoting Islamic Lifestyle (*Shura Recommendation #1 - 2023*), narrations (*riwayat*) & stories from the life of the Holy Prophet (sa), the Promised Messiah (as), and their companions
- The department will provide monthly Ijlas 'Ām material pertaining to Tarbiyat related topics

## Department of Wasiyyat

”سب سے پہلے عہدیداران اپنا جائزہ لیں اور امیر صاحب بھی اس بات کا جائزہ لیں کہ 100 فیصد عہدیداران اس نظام میں شامل ہوں۔ چاہے وہ مرکزی عہدیداران ہوں یا مرکزی ذیلی تنظیموں کے عہدیداران ہوں یا مقامی جماعتوں کے عہدیداران ہوں یا مقامی تنظیموں کے عہدیداران ہوں۔ (الفضل

انٹرنیشنل 11۵5 مئی 2006)

*"First and foremost, all office bearers should analyze themselves, and Amir Sahib should also make sure that 100% of the Jamā'at's office-bearers have joined this institution (of Wasiyyat), whether they are national office bearers, office bearers of national auxiliary organizations, local office bearers or office bearers of local auxiliary organizations."*

*"It is my desire that by 2008, when a hundred years will be completed since the establishment of Khilafat-e-Ahmadiyya, at least 50% of all Ahmadi earning members (i.e. the contributors of Chanda) in every country and every Jamā'at should have joined this great scheme (Wasiyyat) and set new standards in making sacrifices. This will be a small token of gratitude from the Jamā'at to Allah Almighty at the completion of a hundred years since Khilafat was established."*<sup>2</sup>

"آپ عہدیداران کو وصیت کی تحریک ضرور کریں۔ ٹھیک ہے وہ پابند نہیں ہے کہ ضرور وصیت کرے لیکن پھر آپ بھی پابند نہیں ہیں کہ اسے عہدیدار بنائیں، اس لئے کہ اس نے گریجویٹیشن کی ہوئی ہے اور وہ عقل کی باتیں کر لیتی ہے۔ اس کی بجائے اسے عہدیدار بنائیں جو دینی احکامات پر عمل پیرا ہے، حضرت مسیح موعودؑ کی بیعت کے بعد آپ کے جاری کردہ نظام وصیت میں بھی شامل ہے تو گو وہ کچھ کم پڑھی ہوئی ہے، اسے عہدیدار بنائیں۔"

(برموقع میٹنگ نیشنل مجلس عاملہ لجنہ اماء اللہ جرمنی مورخہ 25 ستمبر 2006، شائع شدہ روزنامہ الفضل 6 جنوری 2007)

*"You should urge those who hold official positions to join the institution of Wasiyyat. It is quite true that they are not bound to do so, but you too are not bound to choose them for an official position just because they are graduates. Instead, you should elect those as officials who act upon religious teachings, and who, after having pledged the Bai'at (allegiance) to the Promised Messiah (as), have joined the institution of Wasiyyat that he established, even if they are less educated."*

"اپنی عاملہ کے ممبران کو توجہ دلائیں اور یاد دہانی کروائیں کہ ہر ممبر وصیت کے نظام میں شامل ہو۔ لیکن اس کے لئے آپ نے فورس نہیں کرنا۔ اگر کوئی کہتا ہے کہ میں اس لئے وصیت نہیں کرتا کہ میں شرائط وصیت کو پورا نہیں کر سکتا تو اس سے پوچھیں کیا جو دس شرائط بیعت ہیں وہ تم پوری کر رہے ہو۔ اس طرح تو پھر پورا نہ کرنے کے نتیجے میں احمدی بھی نہیں رہتا۔ بہر حال ان شرائط پر عمل پیرا ہونے کی ایک کوشش ہوتی ہے اور وہ کوشش کرتے رہنا چاہیے۔"

(برموقع میٹنگ نیشنل مجلس عاملہ خدام الاحمدیہ نیوزی لینڈ مورخہ یکم نومبر 2013، شائع شدہ روزنامہ الفضل 30 نومبر 2013)

<sup>1</sup> Al-Fazl International 5-11 May 2006

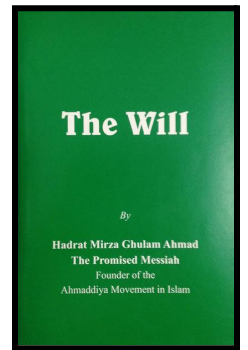
<sup>2</sup> Concluding Address of Hazrat Khalifatul Masih V (aa) at Jalsa Salana UK 2004



*“Draw the attention of your own ‘Āmila members and remind them that everyone should join the institution of Wasiyyat. But you should not force them to do this. If someone says that he cannot join Wasiyyat because he is unable to fulfill the conditions of Wasiyyat, then you can ask them whether they are fulfilling the ten conditions of Bai‘at, and that if they are not doing so then they cannot even remain an Ahmadi. The aim is to try to live up to these conditions, and one should continue to strive towards this.”*

## Majlis Level

- All Khuddām and all ‘Āmila members must read the book “Risala Al-Waṣiyyat” (The Will) by the Promised Messiah (may Allah be pleased with him).
- As per Huzoor Anwar’s (may Allah be his Helper) wish, 50% of earning members should be part of this grand scheme (Waṣiyyat).
- As per the guidance of our beloved Imam, 100% of office bearers of all levels should be Mūṣiṣiyān.
- At least 2 Ijlasat ‘Ām should cover the importance and significance of Waṣiyyat.
- Share conditions of Waṣiyyat, guidance of Khulafa and digital informational material, i.e. books, audios, videos, and quotes (provided by the National Department) with local Khuddām to motivate them to join this scheme.
- Remind Mūṣiṣiyān of their responsibilities that they are role models for others now that they have signed their Waṣiyyat.



## Regional Level

- As per Huzoor Anwar’s (aa) wish, 50% of earning members should be part of this grand scheme (Waṣiyyat).
- As per the guidance of our beloved Imam, 100% of office bearers of all levels should be Mūṣiṣiyān. In this regard, all Regional ‘Āmila members should also be part of this grand scheme (Waṣiyyat).
- Share quotes, references and other informational material (provided by National Department) to local Nāzim Tarbiyat to motivate Khuddām to join the scheme.

## National Level

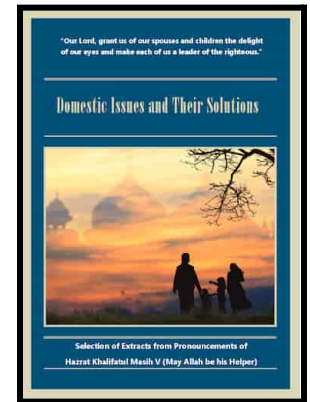
- Presentations for the local Ijlasat ‘Ām on the significance of Wasiyyat will be shared.
- FAQs will be provided on the National Khuddām Ahmadiyya website to answer these questions.
- Q/As will be arranged in various Majalis as part of their monthly Ijlas ‘Ām to raise awareness for Non-Mūṣiṣiyān and responsibilities of Mūṣiṣiyān.
- Digital copy of “Risala Al-Waṣiyyat” (The Will) and other informational material like documentaries, etc. will be provided on the National Khuddām Ahmadiyya website.
- The Waṣiyyat Department will work with MKAC Studios on creating shorts and other motivational material so they can join this grand scheme.
- Informational & motivational materials will be prepared and provided by the National Department.

- Friday Sermons and Guidance of Huzoor Anwar (may Allah be his Helper) related to Wasiyyat will be compiled for the benefit of the members of Jamā'at.
- Special reward/recognition or certificate for the Halqa/Majlis/Region that achieves 100% Musiyan 'Āmila members.

## Department of Additional Tarbiyat

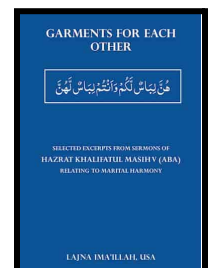
### Majlis Level

- Local Nāzim Additional Tarbiyat should make sure to hold a presentation on the topic of marriage with the help of the Local Murabbi Silsila.
- In the Ijlas 'Ām, the local Nāzim Additional Tarbiyat may cover a presentation on one of the following topics, the presentations will be provided by National Markaz
  - Dating and its Disadvantages
  - Importance of Early Marriages in Modern Society
  - Why Marry an Ahmadi Muslim?
  - Importance of Istikhara Prayer
  - Patience, a Virtue of a Believer
  - Living Alone and its Effects on Mental Health
  - Eden at Home
  - Islamic Married Life
  - Prayer, The Lifeline of a Believer
- Local Nāzim Additional Tarbiyat should publicize the department of Additional Tarbiyat as much as he can in his local Majalis (via posters in his local mosque and also via local WhatsApp groups and regular visits to Khuddām).
- Local Nāzim Additional Tarbiyat, in collaboration with Nāzim Tarbiyat, should organize a parents information session with the help of his local sadr.



### Regional Level

- Regional Nāzim Additional Tarbiyat should hold at least one meeting with his local Nāzimīn in a month
- Regional Nāzim Additional Tarbiyat should train and mentor local Nāzimīn and provide them full support to accomplish their goals provided in this year's plan
- Review local Nāzimīn monthly report with them on a one-on-one basis
- Regional Nāzim Additional Tarbiyat should make sure to have on a quarterly basis:
  - A Regional online or in person session with Khuddām on the topic of marriage
  - A Regional online or in person parents information session



## National Level

- Provide material for presentations to be done in Ijlas 'Ām to Local Nāzimīn
- Encourage regions to organize an online or in person session on the topic of marriage every quarter
- Encourage regions to organize an online or in person parents information session on the topic of marriage
- Encourage regions to encourage people to register Khuddām via the website [marriage.Khuddām.ca](http://marriage.Khuddām.ca) so that proper matches can be proposed to Khuddām
- Create short videos to answer fundamental questions related to the institution of marriage in Islam with the collaboration of MKAC Studios.
- Create 'Engaging Signup Tutorial' for Rishta Nata website, to dispel the complex signup process.
- Create engaging polls to engage discussions and understand the mindset of Khuddām
- Use Youth-friendly terms and captivating ads/campaigns to encourage youth to marry, e.g. "Peace at home is peace of Mind", "Stop Chasing Dead Ends", "Be a Leader, create a Muslim Family"
- The pre and post marriage Hotline should be designed properly and publicize it among all Khuddām.
- Promote the following books: "Domestic issues and their solutions" and "The secrets of a prosperous marriage".

## Department of Ta'lim

### Majlis Level

- Ta'limi Classes: Weekly Ta'limi Classes in every Majlis
  - Weekly Talimi Classes are to be conducted by each Majlis.
  - These classes will cover the Talimi Syllabus.
  - A suggested way is to hold the classes once a week, preferably on weekends after Fajr, accompanied by sports and a light breakfast to ensure sustainability.
- Ijlasat 'Ām - Presentation
  - As per the Shura proposal, presentations on the topics from the books "Domestic Issues and Their Solutions" and "Secrets of Prosperous Marriage" will be shared.
- Encourage Khuddām to participate in writing essays for the National Essay Competition at the Majlis/Halqa level.
- Prescribed Quarterly Readings:
  - Encourage Khuddām to read quarterly readings consisting of the writings of the Promised Messiah (as), the 'Essence of Islam'.
  - Conduct quarterly quizzes filled out by 25% of Khuddām based on the Regional Tajnid.
- Friday Sermon Quizzes:
  - Share weekly Friday Sermon Quizzes with Regions and Majalis.

- Set a target for Regions to have 20% of Khuddām participating in the Friday Sermon Quiz every week.
- Publish weekly rankings of top scores from Majalis, Halqajat, Regions, and individual Khuddām.

## Regional Level

- Regional Nāzimīn should hold monthly meetings with their local Nāzimīn.
- Regional Nāzimīn should promote and inspire local Nāzimīn to actively support and guide Khuddām in enhancing their religious and secular knowledge.
- Ensure that all local Majalis conduct the educational competitions in local Ijtima outlined in the Ijtima syllabus.
- Submit Regional Ijtima results promptly after the event's conclusion, including the following winner information: Name, Majlis, member code, and contact number.

## National Level

- National Essay Competition - **Submission date: July 31, 2024.**
  - Khuddām are to submit Essays in English, Urdu, and French with a length of 1,000 to 1,500 words on one of the 6 Published Topics.
  - Allocate 10% of the tajneed target into the first 3 quarters.
  - Ensure that every Region has at least 10% of Khuddām submitting essays.

### English and Urdu Prizes :

1. First Position Prize: \$500
2. Second Position Prize: \$300
3. Third Position Prize: \$200

### French Prizes:

1. First Position: \$300
2. Second Position: \$200
3. Third Position: \$100

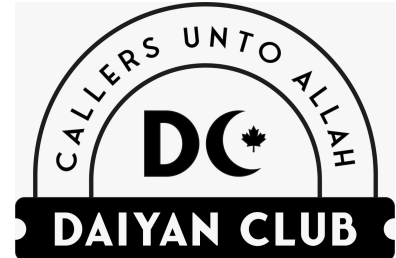


- Ahmadiyya Quiz League (AQL)
  - National Year-long Tournament starting from Majalis to Regional Level to National Level
  - Stage 1: First Three winners from the first two Ijlas 'Ām Kahoot Quiz will form the Majlis team (Conducted by the Majlis)
  - Stage 2: Inter-Majalis competitions within each Region (Conducted by the Region)
  - Stage 3: The winning Majlis from each Region will then represent their Region and compete with other Region Teams (Conducted by National Department)
  - Prizes Awarded to the National Champion
- Audio Book:
  - "Domestic Issues and Their Solutions" will be available in English and Urdu.

# Department of Tabligh

## Majlis Level

- Local Daiyan Teams (One day a week Tabligh)
- Establishment of local Daiyan Clubs to create a culture of Tabligh and Dawat ilAllah (Daiyan checklist will be shared by Markaz)
- 1,000 Towns Campaign: Visit assigned towns to reach the corners of Canada
  - Introduction of Ahmadiyyat to Mayor and council, Explore Islam seminar, flyer distribution in major area, media coverage
- 70% participation in National Tabligh Day
- 1 Bai'at target per Majlis



## Regional Level

- Daiyan Training Tours organized in collaboration with Markaz to train Khuddām on latest Tabligh strategies (hands on workshop)
- 'Bring a Friend to the Mosque' Campaign
- Regional Tabligh Missions - Organize 2 Waqf 'Ārdi Tabligh trips to remote towns (Timeline minimum 1 week)
- Collaborate with Markaz to facilitate local sittings of contacts incoming from national campaigns (Coffee & Islam, Join Islam, Mosque Tours)
- Participation in national social media trends (minimum 30% Khuddām)
- National Tabligh Day participation (70% of region)






## National Level

- Daiyan Club: Implementation, management, and facilitation of Daiyan
- EXPLORE ISLAM: Nationwide campaign to visit 1,000 towns this year across Canada
- Through prayers and hardwork, achieve 500 Bai'ats this year
- Distribute 500,000 flyers throughout Canada
- Reach over 10,000,000 Canadians through media coverage and social media
- Manage Social Media Campaigns to receive inbound Tabligh Contacts
- 2 Twitter Trend Attempts
- Focus Groups Ethnic Tabligh: Arabs, Natives, North Africans, Turkish, Spanish, etc.
- Establish robust CRM and contact follow up system
- Digital Marketing campaigns: Join Islam, Coffee & Islam, etc.
- Explore Islam presentations and exhibitions
- Bring a friend to the mosque campaign
- National Tabligh Day
- Cross Canada book fairs
- Participate and support #VoicesForPeace campaign launched by Press Ahmadiyya International.



## Department of Umūr Talaba' (Student Affairs)

The MKAC Department of Umūr Talaba' (Student Affairs) is to supervise all areas of student affairs. The Department is to ensure the religious training and academic excellence of Ahmadi students across Canada and to support the Ahmadiyya Muslim Student Associations (AMSA) on campus. In addition, it is to ensure that students actively participate in all Khuddam and Jama'at activities and programs.

 <b>Student Database</b> Maintain an <b>up-to-date record</b> of all the Khuddam students in the Majlis.	 <b>Aim Higher in Life</b> Mentor & Counsel students to complete College/ University and enter into Masters, PhD and other Graduate Programs.
 <b>External Student Affairs</b> Ahmadiyya Muslim Student Associations ("AMSA") on campus.	 <b>Internal Student Affairs</b> Religious, moral and educational standards of Ahmadi students in the Majlis.
 <b>Monthly Departmental Meetings &amp; Reporting</b>	

“ In recent times, it has generally been observed in our community that our girls are excelling boys in education. Considering this, I lay down the challenge to the members of Majlis Khuddāmul Ahmadiyya to strive to redress this imbalance and to endeavor to achieve the very best results in your academic careers.

Address of Huzoor Anwar<sup>AA</sup> at National Ijtema' - Majlis Khuddāmul Ahmadiyya UK, 19 September 2021

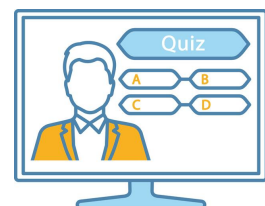
### Majlis Level

- Maintain full local Majlis student database
- Publicize "Aim Higher in Life" student mentoring program
- Annual Majlis Student Quiz
- Discussion of contemporary issues, careers, or interactive sessions
- Monthly Umūr Talaba' departmental reporting to National Department
- Attend Monthly Local Nāzimīn Umūr Talaba' Meetings with Regional Nāzim



### Regional Level

- Maintain full regional student database
- Publicize "Aim Higher in Life" student mentoring program
- Annual regional Student Quiz
- Annual regional Student Talk in the Year



- Annual regional events/trips in the year for students in your Region
  - Discussion of contemporary issues, careers or social interactive sessions, camping trips, bowling, etc.
- Monthly Umūr Talaba’ departmental reporting to National Department
- Attend monthly Regional Nāzimīn Umūr Talaba’ meetings with Regional Nāzim & AMSA meetings

### National Level

- Maintain full Majlis student database
- Annual National Student Quiz
- Manage “Aim Higher in Life” student mentoring program-connect students & mentors
- Share weekly quotes/motivation for students
- Create content (videos, clips, etc.) on how to tackle contemporary issues
- Train and hold strategizing sessions with Regional/Local Nāzimīn
- Annual Students Talk / Students Summit
- MKAC Students International Trip - UK Markaz / Qadian or Zion
- Monthly Regional Nāzimīn Umūr Talaba’ Meetings & Monthly AMSA Meeting
- Review and provide feedback on Monthly Reports by Local and Region

### Ahmadiyya Muslim Students Association (AMSA) Activities & Goals (External Affairs)

#### Local Level - AMSA Presidents and Executive Team

- Hold AMSA elections for Executive Team

#### Monthly Activities:

- Weekly Friday Prayers
- Tabligh/Book stalls/Qur’an Open House/ Q&A Session
- AMSA Meet-and-Greet (Brotherhood / Social Gathering)
  - *Playing sports collectively, going bowling as a group, having dinners/iftars in Ramadan, etc.)*

#### AMSA President/Executive Team members:

- Hold AMSA Executive Team meeting
- Monthly AMSA reports to National Department of Umūr Talaba’
- Attend monthly AMSA meetings with National Department of Umūr Talaba’

#### Yearly Activities:

- Interfaith Dialogue / Symposium (2 per year)
- AMSA Retreat Activity (Full-day skiing, camping, bowling, etc.)
- **Goal: Achieve 50 Bai’ats Canada-wide, Insha’Allah**



#### Regional Level - AMSA Coordination through Regional Nāzim Umūr Talaba’ (Students Affairs)

- Support and help coordinate National Team / Plan with Local AMSA plans on campus within your Region by visiting and attending events.

## **National Level - AMSA Coordination all across Canada**

Interfaith Dialogue/ Symposiums guidelines, resources, and speakers

- Encourage local AMSAs to hold events (The Astonishing Story of the Prophet<sup>sa</sup>, Does GOD exist?, GOD - Fact or Fiction?, etc.)

National AMSA retreat

- Camping or overnight stay at a mosque (sports and team building activities)
- Inter-AMSA competitions (Educational/Sports Tournament)

Quarterly National AMSA newsletter

- Highlighting work by AMSAs across Canada
- Student achievements (research, sports, etc)
- AMSA rankings



## **Department of 'Umūmī**

### **Majlis Level**

- Remain vigilant about events in the neighborhood. Any incidents requiring immediate attention should be reported to Markaz without any delay.
- Keep Qā'id Majlis informed about the situation in the local area.
- Make appropriate arrangements for the safety and security of all Jamā'at properties.
- If you become aware of any Khuddām who are involved in drugs or any other bad habits, inform Qā'id Majlis privately and do not discuss it among friends.
- Run an awareness campaign regarding the ill effects of drug abuse. Also, have sessions with parents for awareness regarding symptoms of drug addiction and provide them with the address of habilitation centers.
- Provide Khuddām for Security duty for all Jamā'at events (Friday Prayers, Local Ijtima'at, daily 5 Namaz, and Majlis events). Ensure Due Diligence is observed for major events.
- Identify individuals involved in mental health issues, drugs, and social evils and report to Markaz as well. Direct them to the appropriate channel (i.e., mental health helpline, other Jamā'at resources, etc.).
- Immediately report any suspicious activity to Regional Nāzim and Regional Qaid sahib.
- Create awareness about the mental health helpline.
- Convey all local Umumi incident reports to the regional level immediately.
- Monthly Report must be filled on time before the due date.
- Friday Prayer report must be submitted within two hours after Friday prayers with total volunteers and incidents.
- Encourage Khuddām to attend regional training sessions and minimum 30% of Tajnid must be trained within the year to be ready within the next six months.
- Create a local Umumi team of at least 10 Khuddām for Security/Umumi Duty.



## Regional Level

- Provide Khuddām for security duty for all Regional Jamā'at events. Ensure due diligence is observed for major events (i.e. Friday Prayers, Ijtima'at, external events, etc.).
- Convey all Umumi incident reports to Markaz immediately.
- Distribute mental health and drug awareness pamphlets on Fridays.
- Create awareness about the mental health helpline.
- Report must be filled by the 10th of the month.
- Meeting with all local Nāzimīn must be called/held.
- Organize security training sessions to cover major Jamā'at events; perform security duty at these events.
- Submit a detailed Mosque security plan to Markaz.
- Provide Khuddām for Waqf 'Ārdī in the UK quarterly, 5 Khuddām each region.
- Train 70-75 Khuddām for Umumi duty.
- Inventory must be kept for Umumi material (walkie talkies, vests, bags, torches, etc.).
- Friday Prayer reports must be submitted within two hours after Friday prayers with total volunteers and incidents.
- Region must provide a trained list of 10-15 Khuddām who will work in the National Team. They will be given opportunity to work at the National level.

## National Level

- Provide Khuddām for security duty for all National events. Ensure due diligence is observed for all duties.
- Maintain the mental health helpline. Create awareness about it within regions and Majalis.
- Ensure all reports are compiled weekly and sent to Sadr Majlis for Friday prayers.
- Introduce an incident tracking system for MKAC.
- Should be available for regions to report incidents along with details and any supporting docs/Markaz communications/etc. (Canada wide incidents)
- Organize training sessions held at regional level (CPR and Basic Security).
- Organize groups to be sent to the UK for Waqf 'Ārdī. (Coordinate with Regions)
- Meetings with all regional Nāzimīn must be called/held monthly.
- Create and train a National Team of 100 Khuddām.
- Physical Conditioning Camp in summer and winter for Umumi team members.
- Hold Markaz camps in all Regional Mosques. (Canada wide camps)
- Complete inventory must be kept for Umumi material (i.e., uniforms, vests, bags, torches, keys, etc.).



# Department of Waqār ‘Amal

## Majlis Level

- Perform Waqār ‘Amal on a regular basis which will include (mosques, Namāz centers, etc.). Waqār ‘Amal to be performed every Thursday evening in all Mosque/Centers weekly in preparation of Friday Prayers.
- Organize at least 1 exemplary Waqār ‘Amal activity and aim to involve a minimum of 25% of Khuddām of the Majlis (local mosque, local center, city facility, etc.)
- Organize teams for snow cleaning during winter at (Mosque, Namāz center, Jamā‘at properties, etc.)
- Work together towards Adopt-a-Road and/or Adopt-a-Park program
- Encourage Khuddām to perform Waqār ‘Amal at home (gardening, cleanup around house, small house repairs, etc.)
- Encourage Khuddām to take part in Waqf ‘Ardi to help with MKAC mosque projects and National Jalsa Salana Canada
- Provide Khuddām to region to complete tasks at Regional and National events (Eid Prayers, National and Regional Jalsa, Ijtima‘at, etc.)

## Regional Level

- Organize Exemplary Waqār ‘Amal activity (min 1 per region, at Mosque, City Hall, major park, etc.) before the end of April with minimum 15% attendance.
- Work towards Adopt-a-Road and/or Adopt-a-Park program
- Work on getting at least 3 Majalis to enroll for Adopt-a-Road or Park program
- Hold monthly meetings of local Nāzimīn
- Organize tree planting and spring clean-up within local city
- Make a Waqār ‘Amal team at regional level (15-20 Khuddām)
- Provide set up/wind up support to Jamā‘at and other auxiliary organizations’ events (Jalsa Masih Maud (as), Jalsa Musleh Maud (ra), Jalsa Seerat un-Nabi (sa), Lajna Meena Bazar, etc.)
- Assist local Majalis in Waqār ‘Amal (Cleaning/ setting up / winding up of Mosque/Namāz center on Friday prayers/Eid prayers, etc.)



## National Level

- Assist all regions and Majlis Muqami in organizing tree planting, Adopt-a-Road/Adopt-a-Park and spring clean-up of Mosques within local cities
- Hold monthly meetings of Regional Nāzimīn
- Assist in setup and windup and other preparation of Jalsa Sālāna Canada and National Ijtima‘at
- With Coordination of Department of Tehrik Jadid, convince Khuddām to give time in MKAC Mosque project and Jalsa Salana Canada
- Provide set up/ wind up support to Jamā‘at and other auxiliary organizations’ events
- Establish dignity of labor to encourage Khuddām’s active participation in performing manual labor

# Department of Khidmat Khalq

## Majlis Level

- Khuddām to participate in the “Food Drive Program”, for which a target will be assigned to regions and regions will distribute the target among the Majalis
- Provide assistance to the elderly, sick and widowed members with day to day services
- Prepare and train Khuddām for food preparations - Monthly schedule
- Encourage Khuddām to help neighbors with day to day activities for elderly including cleaning their driveway in the winter or mowing in the summer. In addition, offer support and help to pick up groceries and prescriptions
- Actively participate in regional programs and support regional Nāzim in all Khidmat Khalq activities
- Encouraging and helping Nāzim fill reports on Khidmat Portal on regular basis
- Assist with movings
- Assist with Funeral Services
- Nāzim should identify members facing mental health issues and provide help (counseling, etc.)

## Regional Level

- Conduct monthly meetings with all Local Nāzim in Khidmat Khalq
- Participate in National Khidmat Khalq Regional Nāzim meetings held monthly
- Arrange blood drives for regions and encourage to have more Khuddām donate blood
- Prepare and train Emergency Response Teams in the regions
- Feeding the less fortunate campaigns
- Prepare and train Khuddām to participate in Regional Charity runs with support from Markaz
- Encourage and help Nāzim to fill reports on Khidmat Portal on regular basis
- Assist with Funeral Services

## National Level

- Food Drive campaign Target to collect \$100K cash & 300K lbs of food
- Go Fund Me Campaign to raise money for local charities
- Develop strategies to promote all charity work through media
- Introduce new charity initiatives to maximize efforts of giving back to the society
- Collect \$100K for Model Village Africa
- Arrange Blood Drive Campaigns

# Mercy 4 Mankind - Charity Runs



**MERCY 4  
MANKIND**

## Majlis Level

- Attend monthly local Nāzimīn Khidmat Khalq/Charity Runs meetings with Regional Nāzim.
- Support charity runs that are being organized at Local and Regional levels
- Actively participate in fundraising and digital marketing for charity runs taking place by the Majlis or Region

## Regional Level

- Organizing annual Regional Fundraising Dinner
- Organizing annual Regional Fundraising via Eid Gift Boxes
- Attend monthly Regional Nāzimīn Khidmat Khalq/Charity Runs meetings with Regional Nāzim
- Lead the execution of charity runs from all aspects ranging from fundraising, participation, marketing, inventory, logistics, etc.
- Coordinate with public officials to ensure charity run is approved by the city and held at a suitable venue
- Involve Khuddām for external fundraising efforts to approach their places of work
- As per the guidance of Huzoor Anwar (aa), select multiple charity organizations to support
- Source inventory at the beginning of the year to save costs and increase quality of the run
- Coordinate with Markaz to get media coverage for charity run

## National Level

- Propose 2 dedicated weekends to complete 25 runs (1 week in June & 1 week in September)
- Special Focus will be on improving attendance within Jama'at members
- Attend monthly Regional Nāzimīn Khidmat Khalq/Chairman Charity Runs meetings
- Review and provide feedback on monthly reports by Chairman Runs
- Incorporate strategic nationwide external sponsorship programs for large amounts of funding such as Mercy 4 Tonnies Program within schools/grocery stores as well as becoming corporate sponsors for large businesses
- Focus on providing digital marketing support to all runs across Canada and running national digital marketing campaign to market Mercy4Mankind brand
- Provide cross runs support (shirts, logistics, bookings, etc), insights, and best learnings from previous runs and existing runs taking place.

# Department of Sehat Jismani

Create awareness of the importance of personal hygiene and physical well being. Organize individual and team sports sessions throughout Canada. Inculcate high standards of sportsmanship, honesty, and morals during sporting events. Provide support to Regions and local Majalis for any Sehat Jismani activities. As per instructions of Huzoor Anwar (aa), weekly Dars will be created to be shared in all local gyms. This initiative will be called weekly “Pep Talk”.

## Majlis Level

- Every local Majlis in Canada should have access to a gym on a weekly basis.
  - This gym should be utilized for all Khuddām sports activities. All Majalis should follow the code of conduct at the gyms. (Will be shared)
  - Khuddām who participate in the gyms will be given priority to play in regional and national tournaments
  - Attendance should be taken and tracked weekly
  - Weekly “Pep Talk” should be done at peak attendance.
- Outdoor Activities (camping, BBQ, picnics, skiing, tubing, hiking, etc.)
  - Every Majlis needs to hold two outdoor activities in the year. This should be an activity in which the maximum number of Khuddām can participate.
  - All trips and activities should be booked way in advance for better organization.
  - Two potlucks should be held in the year



## Regional Level

- Nāzimīn Meeting
  - Regional Nāzimīn meetings will be held once a month. Office hours will be open for all Nāzimīn on Thursday nights at Al-Khidmat.
  - Regional Nāzimīn should hold their meeting with Local Nāzimīn once a month. Office hours should also be held at Regional level.
- Team Assignments & Inter-Majalis Competitions
  - Regional Nāzimīn should hold Inter-Majalis competitions. (Big 3 league, Volleyball, Basketball)
  - All gym activities should be organized and structured. Allocate hours to different sports depending on the interest of Khuddām.
  - For all National events (ABL, ASL, AVL, National Ijtima, etc.) preference should be given to players who participate actively in their local gym.
  - Tryouts for all national leagues and tournaments should be held.
  - Regional Nāzim must ensure congregational prayers are happening at all sporting events.

## National Level

- Create a National Sehat Jismani team. Currently have 5 members
- Regions will be assigned different colours for their teams.
- Introduction of Sehat Club
- Kick start will be with ASL, AVL, and ASL. Starting mid November.
- Create monthly themes. Each month 4 “Pep Talk” content will be prepared for local Majalis to share in their weekly gyms.
- Maintain an active website to update all Khuddām on upcoming events and league statistics.
- Local Gym Guidelines and Code of Conduct will be shared separately.
- This year we will be holding Nasir Tournament Insha’Allah on Dec 30th, 31st and Jan 1st. Respected Sadr Sahib MKAC has sent a letter to Huzoor Anwar (aa) for permission to invite team USA and Belize. The tournament will have basketball and volleyball.



## Department of Ishā‘at

### Majlis Level

- Produce a local newsletter on a monthly basis highlighting the events of Majlis and other subjects of interest. Templates are available on Khuddām.ca Isha‘at Homepage.
- Increase readership and subscriptions for Review of Religions. Share promotional materials and encourage Khuddām to sign up (50% target for ongoing subscriptions)
- Photography and videography of each and every activity of the Majlis should be done and shared with Region and National.
  - Manage local Majlis social media accounts. Monitor all activity on this and ensure account is linked to majlis Khuddām.ca email.

حضرت مصلح موعود فرماتے ہیں:

پس تم نے اگر ”خالد“ جاری کیا ہے تو تم اس کی خریداری بڑھاؤ۔ دوسرے ہر نوجوان کا یہ فرض قرار دو کہ وہ اس میں کچھ نہ کچھ ضرور لکھے اور اگر کوئی خادم سال بھر میں کچھ نہ لکھے تو اس کے متعلق یہ سمجھا جائے گا کہ اس نے اپنے فرض کو ادا نہیں کیا۔

(فرمودہ ۷ نومبر ۱۹۵۴ء از رسالہ خالد نومبر ۱۹۵۵ء)

Hazrat Musleh Maud (ra) states:

“Hence if you have initiated the ‘Khalid Magazine’, you must increase its membership. Secondly, you should make it compulsory upon every youngster that they must write something towards it. And if some Khadim (youngster) does not write anything for this magazine during the entire year, it would be understood that he has not discharged his responsibility”. (7th November 1954, taken from Khalid, November 1955)

- Encourage Khuddām to write articles for An-Nida or other magazines (At least 30% Khuddām participation in An-Nida through articles, essays, etc.)
- Awareness and promotions of An-Nida magazine
- Provide help in National and Regional Activities
- All local publications should be reviewed by Murabbi Silsila and approved by Qaid Majlis before distribution.
- All publications that need to be printed (newsletters, apparel, etc.) need to be sent to Markaz (Muhtamim Ishā'at), for approval, before printing/distribution.
- Require Local Nāzimīn to upload event videos/images to Google Drive.

## Regional Level

- Create monthly newsletters (12 for the year)
  - 30% of the Region's Tajnid must write something for An-Nida.
- Awareness and promotions of An-Nida
- Ensure all Local and Regional event's photography and videography is captured and shared with National in a timely manner (no longer than a week after the event).
  - For every local and regional event that takes place, write a news report (1-2 paragraphs) and share with National.
- Establish a writing club – This will facilitate An-Nida articles.
- All regional publications should be reviewed by Murabbi Silsila and approved by Regional Qaid Majlis before distribution.
- All publications that need to be printed (newsletters, apparel, etc.) need to be sent to Markaz (Muhtamim Ishā'at), for approval, before printing/distribution.
- Encourage all Local and Regional Nāzimīn to build relationships with MKAC Studios in order to capture events
- There should be a Monthly Regional Nāzimīn meeting with Local Nāzimīn.

## National Level

- Produce 12 editions of An-Nida in 2023 - 2024 year. All the editions will be available in PDF format and will be shared through email to Khuddām
- 1,500 subscriptions for Review of Religions
- Facilitate branding and graphics of all departments
- Create awareness of Jama'at publications
- Writing Club should consist of collaboration from the following departments: Ta'lim, Tarbiyat, Isha'at, Tabligh & MASQ.
- Training seminar should be held to teach Nāzimīn Isha'at how to record and capture footage in collaboration with MKAC Studios.
- Promote Mash'al-e-Rāh (Beacon for the Youth) book among Khuddām
- Management and upkeep of all websites



- Facilitate MKAC Studios, Social Media & Translation in helping them achieve their departmental objectives
- Monthly 'Āmila meeting with Regional 'Āmila
- Create Google forms and share with members organizing events so all information can be captured.

## Department of Mal

### Majlis Level

- Inculcate the philosophy of financial sacrifice in Khuddām
- Emphasize on importance of paying chanda:
  - on true income at prescribed rate i.e. Ba-Sharah; and
  - on a regular basis
- Mal topic to be covered in Ijlas 'Ām once in each quarter.
- Local Nāzim Mal must meet 10 Khuddām *in person* every week. A tracking sheet will be created for the visits.
- Nāzim Mal to familiarize with the occupation and income cycle of all Khuddām.
- All Nāzimīn Mal shall read the book '*An introduction to Financial Sacrifice*' (selected portions applicable to MKA)
- Income and expense budget to be prepared for Majlis at the start of the year and will be reviewed again in six months.
- Budget for *next* year to be prepared and sent to markaz by July 15<sup>th</sup>, 2024
- Monthly collection target is 10% with goal to complete the 100% collection by August 31<sup>st</sup>, 2024.
- First month focus will be on Zeros of last year.
- Two 'Ashra Mal to be held in January 2024 and July 2024
- Monthly report shall be submitted via reporter tool on timely basis

### Regional Level

- Assist majalis to prepare and maintain income and expense budgets.
- Prepare regional income and expense budget based on budget collected from Majalis
- Focus on participation, monitor zeros and work to resolve them.
- Monthly report shall be submitted via reporter tool on timely basis
- Regional Nāzim to hold meetings with local Nāzimīn on a monthly basis.
- Regional Nāzim shall visit one Majlis each week with local Nāzim of that Majlis and meet at least 10 Khuddām.
- Regional Nāzim Mal to attend local Ijlas 'Ām of each Majlis at least 2 times in the year.

### National Level

- Weekly collection status call
- Monthly meeting with Regional Nāzimīn Mal
- Quarterly meeting with local Nāzimīn Mal (region-wise)
- Detailed budget and collection status review with Regional Qaidin and Regional Nāzimīn once every quarter.



# Department of Muhāsib

All Markaz expenses shall be reviewed by National Muhāsib. Similarly, Local and Regional expenses shall be reviewed by their respective Muhāsibin. Ensure all monthly reports are completed and submitted on time.

## Majlis Level

- Expense
  - Ensure appropriate collection and disposal of receipts to prevent duplicate claims.
  - Weekly review of expense queue to ensure no delays in reimbursements.
  - Ensure Khuddām are aware of Markaz expense guidelines prior to spending.
- Inventory
  - Create inventory register and maintain monthly.
  - Quarterly inventory count of local-held items, if applicable.
  - Ensure any purchased inventory is logged post-event.
- Finance/Audit
  - Assist Region with monthly bookkeeping of regional accounts.
  - Assist Qaid/Zaeem in preparing Majlis/Halqa budget for the year.
  - Assist in preparing all local event budgets.
  - Ensure budgets are submitted at least 2 weeks prior to the event date.
  - Submit financial summary post-event for Region audit within 2 weeks.
  - Ensure no funds collected without appropriate documentation and/or tax receipts.
- Administrative
  - Ensure monthly reports are always submitted by the 5th of every month.
  - Provide local preferred vendors to Region to compile list.

## Regional Level

- Expense
  - Train local Muhāsibin such that expenses are audited to internal standards
  - Ensure local Khuddām are aware of Markaz expense guidelines.
  - Daily review of expense queue to ensure no delays in reimbursements.
  - Weekly variance report to identify expense claim delays.
- Inventory
  - Create a Region inventory register and maintain it monthly.
  - Quarterly inventory count of Region-held items, if applicable.
  - Ensure any purchased inventory is logged post-event.
  - Quarterly audit of Local-held inventory.
- Finance/Audit
  - Monthly assistance to Markaz with bookkeeping of Region accounts

- Quarterly assistance to Markaz with audit of Region accounts.
- Assist in preparing all Region event budgets for the Finance Committee.
- Ensure budgets are submitted at least 2 weeks prior to the event date.
- Submit financial summary post-event for Markaz audit within 2 weeks.
- Ensure all Local event budgets are submitted 2 weeks prior to the event.
- Audit financial summary provided and ensure it's provided 2 weeks post-event.
- Ensure no funds collected without appropriate documentation and/or tax receipts.
- Administrative
  - Monthly in-person meeting with Local Muhāsibin.
  - Ensure Local and Regional reports are submitted on time.
  - Monthly review of Local Muhāsibin reports.
  - Regularly maintain the preferred vendor list and share it with Local/Region Majalis

## National Level

- Expense
  - Train Regional Muhāsibin such that expenses are audited to internal standards.
  - Ensure Regional and National 'Āmila are aware of Markaz expense guidelines prior to spending.
  - Daily review of expense queue to ensure no delays in reimbursements.
  - Weekly variance report to identify expense claim delays.
- Inventory
  - Create an inventory register and maintain it monthly.
  - Schedule quarterly Markaz inventory count.
  - Assist in ensuring all purchased inventory is logged post-event.
  - Get assistance for above tasks from Muawin Sadr Inventory
- Finance/Audit
  - Weekly bookkeeping of all Region accounts with help of Region Muhāsib.
  - This includes updating inventory and budgets.
  - Work on prior year outstanding audits.
  - Quarterly audit of Markaz books.
  - Complete audit of all Markaz and Region events within 2 weeks of submission.
  - Ensure all monetary collections are accounted for in accordance with finance policy.
  - Ensure budgets are submitted 1-2 weeks in advance of Markaz events.
- Administrative
  - Monthly review of Local and Regional Muhāsibin reports.
  - Monthly meeting with Regional Muhāsibin.
  - Quarterly visits to Region.
  - Annually review and update finance and audit policy as required for Sadr Majlis approval.
  - Annually update and maintain the preferred vendor list at Markaz.
  - Develop templates to be used for various activities i.e. budgeting, audit, etc.

# Department of Tajnid:

## Halqaja'at Level

- Maintain Tajnid on Khidmat Portal
- Inform Nāzim Tajnid and Zaim Halqa of any Tajnid changes.
- Submit report of activities on time

## Majlis Level

- 100% house visits of all Khuddām residing in the local Majlis by December 15 (Meet & Greet)
- Tracking Khuddām moving in and out of the majlis using the Khidmat Portal (i.e. Tajnid request) on a monthly basis
- 100% monthly report submissions, by the 5th of the month
- Activate all Khuddām profiles in Majlis on Khidmat Portal
- Monthly update of Khuddām status/profile (visit log, comments, ect)
- Visit all new Khuddām transitioning out of Atfalul Ahmadiyya by Dec. 15
- Hold monthly meetings with Muntazimin Tajnid (if applicable)
- Inform Regional Nāzim Tajnid and Qaid Majlis for any Tajnid changes.
- Welcome new Khuddām and update their statuses.



## Regional Level

- 100% reconciliation and update of all Tajnid records
- Quarterly review and update of Tajnid for those Khuddām and Atfal who moved in and out of the majlis.
- 100% monthly report submissions
- Conduct monthly meetings with local Nāzimīn
- All member profiles updated in Khidmat Portal.
- 100% house visits with local Nāzimīn
- Monthly traction of Khuddām marked as “unknown”, aim to reduce this to less than 10% of tajnid
- Conduct training sessions with Nāzimīn on how to approach Khuddām (new, familiar, etc.)

## National Level

- 100% reconciliation and update of all Tajnid records
- Monthly coordination with AIMS to upload new “active” Khuddām to Khidmat portal
- Quarterly review and update of Tajnid for those Khuddām and Atfal who moved in and out of the majlis.
- 100% monthly report submission of all Regions and Majalis
- Conduct monthly meetings with regional Nāzimīn
- All member profiles updated in Khidmat portal.

- 100% of house visits are conducted through the Tajnid department.
- Conduct training sessions on how to complete house visits.
- Monthly traction of Khuddām marked as “unknown”, aim to reduce this to less than 10% of Tajnid
- Visit Regions and Majalis
- Provide a list of Khuddām who have Tarbiyati issues

## Department of Tarbiyat Nau Mubāi’in:

### Majlis Level

- Relationship Building:
  - Inclusion of Nau Mubāi’in in Jamā’at events (Jamā’ati and auxiliary) and Tabligh activities
  - Nizām Jamā’at educational guidelines
  - Develop a personal bond with each Nau Mubāi’i on local and National Level.
  - Gifts
  - Social events (e.g. marriages, funerals, dinners, etc.)
  - Visits to the homes of Jamā’at members
  - Integrational activities (tea, coffee, etc.)
  - Culture sharing programs (differences b/w culture & religion)
  - Implement Buddy/Mentor system at local level
- Tarbiyat:
  - Regularity in Namaz/Prayer
  - Holy Qur’an
  - Write letters to Hazrat Khalifatul Masih (aa)
  - Watching MTA
    - Listening to Friday Sermons / share summary
  - Financial Sacrifice
  - Jamā’at Books



### Regional Level

- Develop and maintain database/notes of Tarbiyat Nau Mubāi’in
- Regular Ijlasat for Nau Mubāi’in
- Weekly/bi-weekly Talimi and Tarbiyati classes
- Monthly meetings with local Nāzimīn
- Monthly reports
- Self regulation as an office bearer
- At least one collective quarterly dinner with Nau Mubāi’in

## National Level

- Meeting with Regional Nāzimin
- Execution of Tarbiyat Nau Mubāi'in Committee and its initiatives
- Retreat for Nau Mubāi'in
- Meeting(s) with Respected Sadr Sahib MKAC of all Nau Mubāi'in.
- MKAC National Ijtima' (Special desk and session for Nau Mubāi'in)
- Jalsa Salana Canada (Special desk for Nau Mubāi'in)
- Jalsa Salana UK
- Proposing an in-person class with Huzoor Anwar (aa), if permitted
- Visit(s) to National Markaz
- Suhbat Sālihīn (Company of the Righteous) sessions
- Picnics
- Sports activities
- Provide comments to Regional Reports

### Calendar of Events for Tarbiyat Nau Mubāi'in

<input type="checkbox"/>	Monthly meeting with Nāzimin at Regional and National levels
<input type="checkbox"/>	Weekly/Bi-Weekly Talimi and Tarbiyati class
<input type="checkbox"/>	Proposing an in-person class with Huzoor Anwar (aa) (if permitted)
<input type="checkbox"/>	Meeting with Respected Sadr Sahib MKAC of all Nau Mubāi'in.
<input type="checkbox"/>	Social Gatherings across Canada
<input type="checkbox"/>	Annual Ijtima'

## Department of San'at-o-Tijarat:

- Nāzim San'at-o-Tijarat shall adopt such means which shall increase among the Jamā'at an interest in learning skills, crafts and trade
- He shall arrange to teach Khuddām at least one skill.
- **Shura Proposal: Aim Higher in Life:**

Huzoor Anwar (May Allah be his Helper) in his opening address at Jalsa Salana Ghana on April 17, 2008 said:

*"I advise the youth: Immerse yourself in studies to the exclusion of everything else. Advance so much in every field of education that your minimum target is a Nobel Prize."*

Majlis Shura Recommendations:

- The department of San'at-o-Tijarat & Umur Talaba should organize quarterly motivational speeches by scholars; this can be role models from outside the Jamā'at as well
- The department of San'at-o-Tijarat needs to create a package for new members coming to Canada advising them of how they can continue their education and pursue careers
- The department of San'at-o-Tijarat needs to compile a list of all professionals by field; need to identify who is available to provide mentorship and guidance to Khuddām.

### Majlis Level

- Every quarter ensure at least one Khadim from Majlis attends a course offered by Khidmat Institute
- Reach out to every single member of MKAC through assignment of regional and local Nāzimīn to build a database of employed, unemployed & business owners and tailor programs accordingly
- Help at minimum three Khuddām every quarter to find a job
- Attend monthly meetings with Regional Nāzim

### Regional Level

- Establish Professionals Network and get 50 professionals to connect into the network in the year
- Hold at least one Career Workshop in the year
- Regional Nāzimīn to share daily posts of Jobs listed within region boundaries and push out via local Nāzimīn
- Jobs to be added to [www.careers.Khuddām.ca](http://www.careers.Khuddām.ca)
- Jobs sourced from Indeed, Monster, Whatsapp and Email, etc.
- Hold regular monthly local Nāzimīn meetings

### National Level

- Offer at minimum 10 courses under Khidmat Institute.
- Ensure more than twenty-five students attend Khidmat Institute courses through-out the year
- At minimum two regions outside Muqami to arrange courses under Khidmat Institute

- Arrange for better location and facilities to run Khidmat Institute courses
- Establish Khuddāmul Ahmadiyya Professional Network and ensure professionals connect into the network from every region
- Hold Regular monthly Regional Nāzimīn Meetings
- MKAC Store:
  - Sale of merchandise, clothing, stationary & more.
  - Goal of \$15,000 of profit.
  - [Khuddam.ca/store](http://Khuddam.ca/store)
- MKAC Start A Business Campaign:
  - [www.Khuddam.ca/startabusiness](http://www.Khuddam.ca/startabusiness)
  - Monthly networking session with Members registered for Program
  - Target is to help 100 Khuddām start their own business practically
- MKAC Business EXPO
  - Set up stall of different business vendors in Tahir Hall where they can showcase their products and service (food, cell phone repair, clothing etc)
    - Aim is to make \$20,000 of income from these events
    - Sale of merchandise, clothing, stationary & more.
    - Western Canada will be holding separately
- Ongoing Plans:
  - Different Whatsapp group for each industry
  - Monthly Newsletter highlighting monthly initiatives
  - Graphics reinforcing Halal Earnings and good business practices sent regularly.
  - Food trucks and stalls at every major event
  - Branding for Khidmat Institute and video for each course



## Department of Tahrīk Jadīd:

### Majlis Level

- Educate Khuddām about the blessed scheme of Tahrīk Jadīd
- Arrange an Ijlas 'Ām where we can motivate & educate Khuddām on the importance of Tahrīk Jadīd.
- Assist local Secretary Tahrīk Jadīd on collecting all pledges and collecting Chanda on time.
- Motivate Khuddām regarding the importance of the demands of Tahrīk Jadīd (e.g. living a simple life)
- Motivate all Khuddām and encourage them to participate in Waqf 'Ārdi
- Encourage and promote Waqf 'Ārdi and sacrifice of time for the sake of Jamā'at

## Regional Level

- Hold monthly Local Nāzim meetings.
- Regional Nāzim to assist Local Nāzim Tahrik Jadid to increase the participation of Khuddām in Chanda Tahrik Jadid.
- Arrange trips for Waqf 'Ārdi at regional level.

## National Level

- Targets for the year for department of Tahrik Jadid:
  - Increase participation and collection of Chanda Tahrik Jadid
  - Waqf 'Ārdi for Brantford mosque.
  - Waqf 'Ārdi at Jalsa Salana Canada.
  - Waqf 'Ārdi at Jalsa Salana UK.
  - Plan Waqf 'Ārdi to various South American countries

## Mu'āwin Sadr for Waqf Nau Coordinator:

### Majlis Level

- Visit each Waqf Nau Tifl or Khādīm at least once, in-person, during the year
- Contact the local Waqf Nau Secretary during the first month of the year
- Coordinate Waqf Nau Khuddām and Atfal activities and work in tandem with National Waqf Nau Department as usual
- Hold *Waqf Nau Resource and Help Stall* during Local Ijtima
- Make a database of career preferences for all Waqf Nau Khuddām
- Assist in holding regular Waqf Nau classes



### Regional Level

- Visit each Local Coordinator at least once in person
- Hold Waqf Nau Retreats for Atfal and Khuddām in grades 9-12 (these retreats will mimic the format of the Qaidin Retreats, with activities tailored towards Waqf Nau youth)
- Hold Waqf Nau Resource and Help Stall during Regional/Ilaqa Ijtima
- Hold regional-based Jamia trips throughout the year (while coordinating with National Department and Jamia Ahmadiyya Canada)
- Hold Jamia Awareness Events throughout Canada (with the help of National Department and Jamia Ahmadiyya Canada)
- Hold Waqf Nau Camping trips



## National Level

- Continue to support National Waqf Nau Department
- Further activate local and regional coordinators
- Support National Waqf Nau Department in holding regular national classes
- Hold *Waqf Nau Resource and Help Stall* during National Ijtima
- Start a Waqf Nau quiz league with the help of Umur Talaba Department for Waqf Nau Khuddām ages 17 and up (with the help of National Department of Waqf Nau)
- Create Waqf Nau specific content through the new Mahmūd Institute facilities
- Visit local Majālis and hold informal sittings with Waqf Nau Khuddām and Atfal
- Facilitate Jamia Awareness Events (regional level)
- Facilitate Jamia trips (regional level)
- Create a resource document with important information for regional and local coordinators (already in progress)

## Mu'āwin Sadr for Special Needs:

- Develop and maintain an **Active Database** of all SEND Khuddām/Atfal
- Ensure **100% completion of initial home visits of SEND Khuddām/Atfal** by end of November 2023 and ensure that each SEND Khuddām/Atfal have been visited 2-3 times per year
- Establish **National & Regional Peer Support groups**
- Develop **Khuddām.ca/SEND** as a central educational resource hub for Office Bearers and Public
- Establish the **“SEND Hotline”** a 24/7 support line for SEND Khuddām/Atfal and their Families
- Develop **Ta'limi/Tarbiyati Resources for SEND Khuddām** via multimedia modalities (e.g. American Sign Language video of Namaz, Ablution, etc.)
- Develop the **“SEND School”** - a formal accredited SEND + Mental Health counseling course for office bearers and Khuddām that will include completion of a 3rd party certification course
- Encourage **Participation in Sports leagues** designated for Individuals with Disabilities
- Ensure that all **National & Regional** events of Majlis Khuddāmul Ahmadiyya contain appropriate accommodations for SEND Khuddām



# Mu'āwin Sadr for Ijtima' & Visits:

## Majlis Level

- Local Majlis Āmila to ensure that each and every Khadim (active and non-active) is visited at least four times a year.
  - Assign Khuddām visits to Local Majlis Āmila. Engage the whole Āmila to meet their local Khuddām.
- Assist in the coordination of visits by Markaz or Regional representatives.
- Keep track and maintain a report of all the visits to Khuddām Specially for National Amila

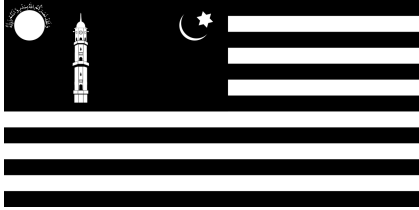
## Regional Level

- Internal visits of Majālis must be completed (every Majlis in the Region should be visited at least four times a year).
- Assign Majālis to Regional Majlis Āmila. Regional Majlis Āmila to ensure that each and every Khādīm (active and non-active) of their assigned Majālis is visited at least four times a year.
- Regional Majlis Āmila to visit their respective Nāzimīn Majālis every month and assist them with their duties and responsibilities on a one-on-one basis.
- Ensuring and keeping track of Regional Majlis Āmila's visits and monthly mandatory meetings with their respective Nāzimīn. A Naib Regional Qaid must be assigned who keeps a track for the respective region.
- Assist in the coordination of visits by Markaz representatives to Region or Local Majālis.
- Keep track and maintain a report of all the visits to Majālis and Khuddām

## National Level

- National Majlis Āmila to visit their assigned Majālis at least four times a year.
  - Remote Majālis to be visited at least twice a year.
- National Majlis Āmila to visit their respective Regional Nāzimīn every month and assist them with their duties and responsibilities on a one-on-one basis.
- Where possible all National Amila members must invite all regional counterparts to their homes.
- National Amila members must also try to visit their regional counterparts at their homes. This will set grounds for a fruitful partnership.
- National Majlis Āmila to visit and attend the meeting of their assigned Local Majalis at least once a quarter.
- Assist in the coordination and planning of the visits by National Majlis Āmila to Regions or Local Majālis:
  - Ijlasāt 'Ām
  - Elections
  - Refresher Courses or Mid-Year Reviews
  - Local and Regional Ijtima'āt
  - Sports and Educational rallies
- Keep track and maintain a report of all the visits to Majālis and Khuddām.

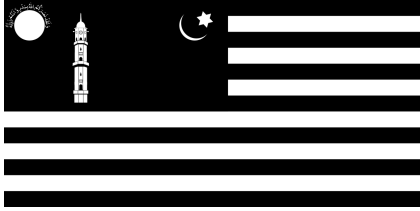
## Basic Criteria for 'Alm In'ami 2023-2024:



Following are the basic criteria for award of 'Alm In'ami. Only those Majālis complying with these basic standards will be included in the competition.

- All twelve (12) monthly reports must be submitted to Markaz. Ten (10) out of these twelve reports sent by Majlis must be on time. A report is considered on time if received by 5th of the following month
- 60% of the Tajnid must attend Local Ijtimā' of the Majlis
- 50% of the Tajnid must attend the Regional Ijtimā'
- Representation in the National Ijtimā' should be:
  - 60% of the total Tajnid for the Majālis in Central Regions.
  - 50% of the total Tajnid for Majālis in Eastern Ontario and Eastern Canada.
  - 5% of the total Tajnid for Majālis in Prairie, Eastern Calgary, Western Calgary and Vancouver Regions.
- 60% attendance in Regional Ijtimā't of Eastern and Western Canada Regions
- 40% Khuddām offers 5 daily prayers based on Tajnid.
- 40% Khuddām listens to weekly Friday sermons of Huzoor Anwar<sup>ABA</sup>, based on Tajnid.
- 5% of the Tajnid should be Daiyan Khususi
  - Each member should have at least 10 active Tabligh contacts.
- Submission of 50% Tarbiyat Surveys (Saiq forms) on a monthly basis.
- 50% of the income budget must be collected by April 30th and 100% by September 30th. The budget (income and expense) for the following year must be submitted by July 15th.
- At least 1 exemplary Waqār 'Amal must be held during the year.
- At least 2 Atfāl Ta'limi classes must be held every month with a minimum participation of 50% of the Majlis' Atfāl Tajnid.
- Each Majlis should strive to conduct bi-weekly classes or 12 classes in a calendar year (named as Khuddām Meetup).

## Criteria for the Regional Award of Excellence:



**Following are the basic criteria for Regional Award of Excellence.** Only those Regions complying with these basic standards will be included in the competition.

- All twelve (12) monthly reports must be submitted, out of which ten (10) must be on time; 80% reports from Majālis of the Region should be received (to participate).
- 50% attendance is mandatory in Regional Ijtimā'at.
- Representation in the National Ijtimā' should be:
  - 50% from Central and Eastern Canada Regions.
  - 5% of the total Tajnīd from Western Canada Regions (Prairie, Eastern Calgary, Western Calgary and Vancouver Regions)
- All Majālis of the Region must hold local Ijtimā'at.
- 40% of the Region's Tajnīd must offer 5 times daily prayers.
- 100% of both Chandajāt must be collected by Sep 30th.
- Internal visits of Majālis must be completed (every Majlis in the Region should be visited at least three times a year)
- Participation in the exams of quarterly books must be completed by 20% of the Regional Tajnīd and all Majālis must participate.
- All Majālis of the Region must have Dā'iān Khasūsi.
- One exemplary Waqār 'Amal on Regional level must be held.

# MKAC KHIDMAT PORTAL : Reporting Guide

Step-by-step guide: <https://tinyurl.com/khidmatportal>



## DEPARTMENT WISE PLANS

Region	Item	Events	Question List
	1: Inform members of Regional activities and other subjects of interest		
	1.1: Prepare a quarterly newsletter		1. Was a Regional newsletter prepared? 2. Link to newsletter
	2: Establish programs to help improve Isha'at related Skills		
	2.1: Help Khuddam improve their writing skills	<a href="#">Writing Club Meetup</a>	
	3: Promote Jama'at Literature		
	3.1: Work to increase subscriptions of Review of Religions		
	4: Coordinate with Local Nazimin on a monthly basis	<a href="#">Local Isha'at Nazimin Meeting</a>	



## REVIEWING REPORTS

Isha'at | March, 2023 Report | Draft

Comment a month ago

Great work, but we would love to see your work! Please send the links.

Activities: 0 Events: 0 Visits: 0 Sign Form Filled: 0

Department Questions Edit

Was a Regional newsletter prepared?	Link to newsletter	How many videos were prepared?
Yes	Not Answered	1
Link to video	How many articles were prepared?	Link to article
Not Answered	2	Not Answered

Events

Writing Club Meetup + Add No Events Held

Discussion

2 comments

1 minute ago

**Bilal Rafiq**  
Great work

4 minutes ago

**Imtiaz Jamal**  
But please provide links the newsletter, video and articles. Jazakullah khairan!

Send



**MKAC  
DEVOPS**

"دل لگا کر کام کریں"  
حضرت خلیفۃ المسیح الخامس  
ایده اللہ تعالیٰ بنصرہ العزیز

# KHIDMAT PORTAL 2

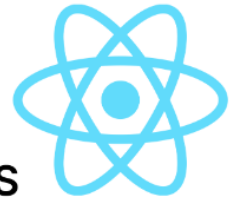
Do you Code? MKAC Needs Software Developers!



Redux

django

NEXT.js



Volunteer at: [itsupport@khuddam.ca](mailto:itsupport@khuddam.ca)

## MKAC National Majlis 'Āmila 2023 - 2024

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1	Sadr Majlis	Tahir Ahmed Sahib	(647) 886-9050	sadr@khuddam.ca
2	Nā'ib Sadr	Iftikhar Ahmed Sahib	(416) 450-4224	iftikhar.ahmed@khuddam.ca
3	Nā'ib Sadr	Ahmed Sahi Sahib	(416) 418-7252	ahmed.sahi@khuddam.ca
4	Nā'ib Sadr	Salman Mangla Sahib	(416) 768-5262	salman.mangla@khuddam.ca
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6	Nā'ib Sadr	Saba ul Zafar Bhatti Sahib	(416) 710-5403	zafar.bhatti@khuddam.ca
7	Nā'ib Sadr	Ayaz Ahmad Warraich Sahib	(416) 562-7357	ayaz.warraich@khuddam.ca
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9	A`itemād	Murabbi Aneeq Ahmed Sahib	(437) 224-9689	aitemad@khuddam.ca
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11	Tarbiyat	Amir Mahmood Rana Sahib	(647) 581-9448	tarbiyat@khuddam.ca
12	Additional Tarbiyat	Murabbi Nabil Mirza Sahib	(514) 238-8009	additional.Tarbiyat@khuddam.ca
13	Ta`lim	Mir Nasir Saeed Sahib	(647) 832-2325	talim@khuddam.ca
14	Tabligh	Jari Ullah Adnan Qudrat Sahib	(416) 899-8300	tabligh@khuddam.ca
15	Umūr Talaba'	Zeeshan Iqbal Sahib	(416) 553-4801	umurtalaba@khuddam.ca
16	'Umūmī	Sultan Mubasher Sahib	(647) 625-1464	umumi@khuddam.ca
17	Waqār 'Amal	Khalid Hassan Sahib	(416) 721-4021	waqaramal@khuddam.ca
18	Khidmat Khalq	Zohaib Ahmad Malhi Sahib	(416) 566-9645	khidmatkhalq@khuddam.ca
19	Sehat Jismani	Mohammad Salman Majid Sahib	(416) 986-3779	sehatjismani@khuddam.ca
20	Ishā'at	Adnan Zubair Mangla Sahib	(647) 938-5262	ishaat@khuddam.ca
21	Mal	Mubashar Ahmad Tishna Sahib	(647) 673-2917	mal@khuddam.ca
22	Additional Mal	Mohammad Ansar Bajwa Sahib	(416) 832-4249	mal.expense@khuddam.ca
23	Muhāsib	Mansoor Ahmad Mirza Sahib	(647) 273-4064	muhasib@khuddam.ca
24	Tajnid	Ijaz Iqbal Chatha Sahib	(647) 785-1834	tajnid@khuddam.ca
25	Tarbiyat Nau Mubā'īn	Daniyal Ahmad Mirza Sahib	(416) 550-0717	tnm@khuddam.ca
26	San'at-o-Tijārat	Zubair Ahmad Junjua Sahib	(647) 966-8426	sot@khuddam.ca
27	Tahrik Jadid	Musawar Ahmad Khan Sahib	(647) 622-2985	tahrikjadid@khuddam.ca
28	Muqami	Muhammad Ansar Bharwana Sahib	(647) 688-4156	muqami@khuddam.ca
29	Mu'awin Sadr (Waqf Nau)	Murabbi Farrukh-ur-Rehman Tahir Sahib	(647) 745-7125	Waqf Nau@khuddam.ca



30	Mu'awin Sadr (Diyafat)	Abrar Ahmad Kahloon Sahib	(647) 920-4312	abrar.kahloon@khuddam.ca
31	Mu'awin Sadr (Properties & Inventory)	Waqas Naveed Sahib	(647) 613-6525	waqas.naveed@khuddam.ca
32	Mu'awin Sadr (MKAC Studios)	Shoab Saadi Ramjaun Sahib	(647) 621-5099	shoab.ramjaun@khuddam.ca
33	Mu'awin Sadr (Charity Runs)	Salman Rehan Sahib	(647) 938-2059	salman.rehan@khuddam.ca
34	Mu'awin Sadr (Special Needs) <small>(As per the approved recommendations of Majlis Shura)</small>	Khizar Karim Sahib	(647) 863-6017	khizar.karim@khuddam.ca
35	Mu'awin Sadr (Translations)	Murabbi Sarmad Naveed Sahib	(647) 986-0957	sarmad.naveed@khuddam.ca
36	Mu'awin Sadr (Ijtima & Visits)	Ehsan Mahmood Sardar Sahib	(647) 924-9054	ehsan.sardar@khuddam.ca
37	Mu'awin Sadr (Information Technology)	Farhan Naseer Sahib	(647) 710-3213	farhan.naseer@khuddam.ca
38	Mu'awin Sadr (Wasiyyat)	Murabbi Mansoor Azeem Sahib	(647) 608-5084	mansoor.azeem@khuddam.ca

## MKAC National Majlis 'Āmila - Chairmen 2023 - 2024

No.	Department	Name	Phone	Email
1	Chairman Majlis Ansar Sultanul Qalam	Murabbi Farhan Iqbal Sahib	(647) 465-5402	masq@khuddam.ca
2	Chairman Press & Media Club	Hassaan Shahid Sahib	(647) 893-6511	press@khuddam.ca
3	Chairman Majlis Husn-e-Bayan	Murabbi Tahir Mahmood Sahib	(437) 220-8475	majlis.husnbayan@khuddam.ca
4	Chairman Mahmūd Institute of Religious Knowledge	Basharat Ahmed Sahib	(647) 761-2274	
5	Chairman Social Media	Touseef Ahmad Rehan Sahib	(647) 297-3776	socialmedia@khuddam.ca
6	Chairman Ahmadiyya Facts	Murabbi Asif Khan Sahib	(437) 988-2491	asif.khan@khuddam.ca

## MKAC Qā'idin 'Ilaqa 2023 - 2024

No.	Ilaqa	Qaid Ilaqa Names	Cell Phone	Email
1	<b>Qā'id 'Ilaqa Western Canada</b> (Calgary, Prairie, Vancouver)	Tahir Mahmood Ghuman Sahib	(778) 322-5481	tahir.ghumman@khuddam.ca
2	<b>Qā'id 'Ilaqa Central Ontario</b> (Eastern Brampton, Western Brampton, GTA Centre)	Mudassar Mukhtar Sahib	(647) 376-5671	mudassar.mukhtar@khuddam.ca
3	<b>Qā'id 'Ilaqa Eastern Ontario &amp; Eastern Canada</b> (Northern Ontario, GTA East, Eastern Canada)	Usman Ahmed Hanjra Sahib	(647) 521-8374	usman.hanjra@khuddam.ca
4	<b>Qā'id 'Ilaqa Western Ontario</b> (Halton-Niagra, Western Ontario, Mississauga)	Zahid Chaudhry Sahib	(647) 632-8855	zahid.chaudhry@khuddam.ca

## MKAC Regional Qā'idin 2023 - 2024

No.	Region	Regional Qā'id Names	Cell Phone	Email
1	Regional Qā'id British Columbia	Basil Ahmed Sahib	(778) 714-1176	qaid.bc@khuddam.ca
2	Regional Qā'id Eastern Calgary	Muhammad Ejaz Arshad Sahib	(587) 500-5861	qaid.eastern.calgary@khuddam.ca
3	Regional Qā'id Western Calgary	Zaki Ahmad Sahib	(403) 975-2585	qaid.western.calgary@khuddam.ca
4	Regional Qā'id Prairie	Rashid Ahmed Sahib	(306) 715-1531	qaid.prairie@khuddam.ca
5	Regional Qā'id Western Ontario	Luqman Ejaz Sahib	(519) 991-0274	qaid.western.ontario@khuddam.ca
6	Regional Qā'id Halton-Niagara	Zeeshan Shahid Sahib	(905) 531-4142	qaid.halton.niagara@khuddam.ca
7	Regional Qā'id Mississauga	Tayyab Mahmood Mirza Sahib	(418) 905-5247	qaid.mississauga@khuddam.ca
8	Regional Qā'id Western Brampton	Haris Aziz Bajwa Sahib	(647) 676-4107	qaid.western.brampton@khuddam.ca
9	Regional Qā'id Eastern Brampton	Sohail Munir Sahib	(416) 567-5590	qaid.eastern.brampton@khuddam.ca
10	Regional Qā'id Northern Ontario	Moaz Ahmad Sahib	(705) 896-7449	qaid.northern.ontario@khuddam.ca
11	Regional Qā'id Simcoe	Kashif Meer Sahib	(437) 229-1724	qaid.simcoe@khuddam.ca
12	Regional Qā'id GTA Centre	Khurram Kamal Majoka Sahib	(416) 893-3597	qaid.gta.centre@khuddam.ca
13	Regional Qā'id GTA East	Saad Ahmed Salaam Sahib	(647) 649-8045	qaid.gta.east@khuddam.ca
14	Regional Qā'id Eastern Ontario	Yahya Khan Sahib	(613) 981-5183	qaid.eastern.ontario@khuddam.ca
15	Regional Qā'id Eastern Canada	Faheem Ahmed Yousuf Sahib	(514) 995-7767	qaid.eastern.canada@khuddam.ca

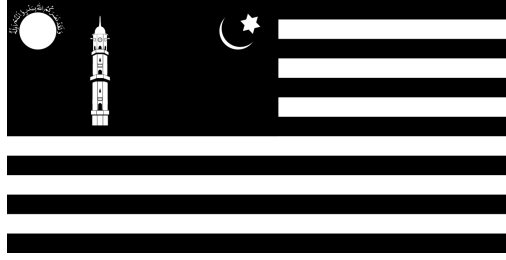
# Majlis Atfalul Ahmadiyya Canada | 2023 - 2024



## Majlis Atfalul Ahmadiyya Canada | National Majlis 'Āmila 2023 - 2024

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## Pledge of Majlis Khuddamul Ahmadiyya



أَشْهَدُ أَنْ لَا إِلَهَ إِلَّا اللَّهُ وَحْدَهُ لَا شَرِيكَ لَهُ  
وَأَشْهَدُ أَنَّ مُحَمَّدًا عَبْدُهُ وَرَسُولُهُ

I bear witness that there is none worthy of worship except Allah.

He is One and has no partner, and I bear witness that

Muhammad صلى الله عليه وسلم is His servant and Messenger.

I solemnly pledge that I shall always be ready to sacrifice my life, wealth, time  
and honour for the sake of my faith, country and nation.

Likewise I shall be ready to offer any sacrifice for guarding the institution of  
Khilafat-e-Ahmadiyya.

Moreover I shall deem it essential to abide by any “Maroof” decision made by  
Khalifatul Masih, Insha’Allah.